

Speed Dial

To configure a speed dial key:

1. Press the **MENU** soft key when the phone is idle, and then select **CALL FEATURE → DSS KEYS**.
2. Select the desired DSS key, and then press the **ENTER** soft key.
3. Select **SPEED DIAL** from the **TYPE** field, select the desired line from the **ACCOUNT ID** field, and enter the number in the **VALUE** field.
4. Press the **SAVE** soft key to accept the change.


To Use the speed dial key:

Press the speed dial key to dial out the preset number.

Voice Message



The Message Waiting Indicator on the idle screen indicated that you have new voice messages waiting. The power indicator LED slow flashes red.

To listen to voice mail messages:

1. Press  or the **CONNECT** soft key
2. Follow the voice prompt to listen to your voice messages.

CUSTOMIZING YOUR PHONE

Call History

1. Press the **HISTORY** soft key when the phone is idle, press  or  to scroll through the list.
2. Select an entry from the list, you can do the following:
 - Press the **DIAL** soft key to place a call.
 - Press the **DELETED** soft key to delete the entry from the list

If you press the **OPTION** soft key, you can also do the following:



- Select **DETAIL** to view detailed information about the entry.
- Select **ADD TO CONTACT** to add the entry to the local directory.
- Select **ADD TO BLACKLIST** to add the entry to the blacklist
- Select **CLEAR** to delete all the entries from the list.

Contact Directory



To add a contact:

1. Press the **DIRECTORY** soft key when the phone is idle, and then select the desired group.
2. Press the **ADD** soft key to add a contact.
3. Enter a unique contact name in the **NAME** field, and enter the phone number in the proper field.
4. Press the **SAVE** soft key to accept the change.

To edit a contact:



1. Press the **DIRECTORY** soft key when the phone is idle, and then select the desired group.
2. Press  or  to select the desired contact, press the **OPTION** soft key and then select **DETAIL** from the prompt list.
3. Edit the contact information.
4. Press the **SAVE** soft key to accept the change.

To delete a contact:



1. Press the **DIRECTORY** soft key when the phone is idle, and then select the desired group.
2. Press  or  to select the desired contact, press the **OPTION** soft key and then select **DELETE** from the prompt list.
3. Press the **OK** soft key when "Delete selected contact?" prompts on the LCD screen.

NOTE: You can add contacts from the call history easily. For more information, refer to **CALL HISTORY** above.

Volume Adjustment

- Press  during a call to adjust the receiver volume of the handset/speakerphone/headset.
- Press  when the phone is idle to adjust the ring volume.

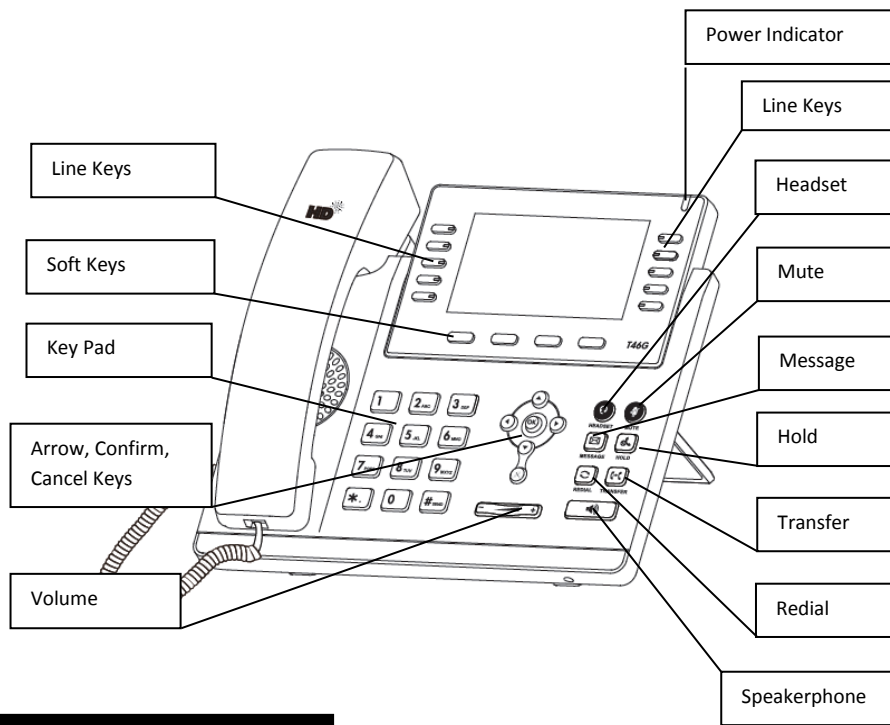
Ring Tones

1. Press the **MENU** soft key when the phone is idle, and then select **BASIC → SOUND → RING TONES**.
2. Press  or  to select the desired ring tone.
3. Press the **SAVE** soft key to accept the change.

Telrad Futuro 46 Button Ultra-elegant Executive Set



Basic User Guide



BASIC CALL FEATURES

Placing a Call

Using the handset:

1. Pick up the handset
2. Enter the number, and then press the **SEND** soft key.

Using the speakerphone:

1. With the handset on-hook, press
2. Enter the number, and then press the **SEND** soft key.

Using the headset:

1. With the headset connected, press
2. Enter the number, and then press the **SEND** soft key.

NOTE: During a call, you can alternate between headset, hands-free speakerphone and handset modes by pressing the **HEADSET** key or the **SPEAKERPHONE** key or picking up the handset. Headset mode requires a headset connected.

Answering a Call

Using a handset:

Pick up the handset.

Using the Speakerphone:

Press

Using the headset:

Press

NOTE: You can ignore an incoming call by pressing the **REJECT** soft key.

Ending a Call

Using the handset:

Hang up the handset or press the **END CALL** soft key.

Using the Speakerphone:

Press or the **END CALL** soft key.

Using the headset:

Press the **END CALL** soft key.

Redial

- Press to enter the **DIALED** list, press or to select the desired call, and then press or the **SEND** soft key.
- Press twice when the phone is idle to call the last dialed number.

Call Mute and Un-Mute

- Press to mute the microphone during a call.
- Press again to un-mute the call.

Call Hold and Resume

To place a call on hold:

Press or the **HOLD** soft key during an active call.

To resume the call, do one of the following:

- If there is only a call on hold, press or the **RESUME** soft key.
- If there is more than one call on hold, press or to select the desired call and then press or the **RESUME** soft key.

Call Transfer

You can transfer a call in the following ways:

Blind Transfer:

1. Press or the **TRANSFER** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to.
3. Press or the **TRANSFER** soft key

Semi-Attended Transfer

1. Press or the **TRANSFER** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to, and then press
3. Press or the **TRANSFER** soft key when you hear the ring-back tone.

Attended Transfer

1. Press or the **TRANSFER** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to, and then press
3. Press or the **TRANSFER** soft key when the second party answers.

Call Forward

To enable call forward:

1. Press the **MENU** soft key when the phone is idle, and then select **CALL FEATURE** → **CALL FORWARD**.
2. Select the desired forward type:
 - ALWAYS FORWARD** → Incoming calls are all forwarded unconditionally.
 - BUSY FORWARDS** → Incoming calls are forwarded when the phone is busy.
 - NO ANSWER FORWARD** → Incoming calls are forwarded when the phone is not answered after a preset time period.
3. Enter the number you want to forward to. For **NO ANSWER FORWARD**, enter the ring time to wait before forwarding.
4. Press the **SAVE** soft key to accept the change.

Call Park

1. Press **#700** during an active call to put a call on Park. Or press your **CALL PARK BUTTON** if one is programmed. The system will prompt a number (701 etc.) so you know where the call is parked. Once you hear where the call is parked you can hang up.
2. To pick up a call from Park enter in the number the system prompted (701 etc.), press **SEND**. Or press the corresponding **PARK BLF** key.

Call Conference

1. Press the **CONFERENCE** soft key during an active call. The call is placed on hold.
2. Enter the number of the second party, and then press the **SEND** soft key
3. Press the **CONFERENCE** soft key again when the second party answers. All parties are now joined in the conference.
4. Hang up the handset to disconnect all parties.

NOTE: You can split the conference call into some individual calls by pressing the **SPLIT** soft key.